

REVISED MINUTES OF THE LIBRARY BOARD

Oshkosh Public Library

April 29, 2021

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on April 29, 2021 via a Zoom meeting. The meeting was called to order at 4:00 p.m. by Board President, Christine Melms-Simon.

Present were: Bill Bracken, Julie Davids, Larry Lautenschlager, Christine Melms-Simon, Baron Perlman, David Rucker, Amber Shemanski, Lindsey Mugerauer and Adjunct Board Member – Carrie Kiekhaefer. Absent were: David Romond and Vickie Cartwright. Others present were: Jeff Gilderson-Duwe, Oshkosh Public Library Director; Lisa Voss, Assistant Director for Library Development; Ruth Percey, Assistant Director for Public Services; Julie Schmude, Business Manager, Nancy Bell, Information Services Librarian and Tracie Schlaak, Administrative Specialist.

Public Comments: There were none

Consent Agenda Items:

- **Meeting Minutes** - of the March 25, 2021 meeting of the library board.
- Meeting Minutes - of the Board Finance Committee Meeting of April 20, 2021
- **Vouchers Payable** - \$278,468.20
- **Resolution of Signing Authority** – Resolution giving signing authority to the Director, as representative of the Library, a named beneficiary, in matters pertaining to administration of the May Ziebell Charitable Remainder Trust.
- **Depository Resolution:** Proposed resolution authorizing use of public depositories to hold Library funds and to designate signatories to requests for withdrawal of funds.
- **2022 Reimbursement for cross-county rural use** -- Director's recommendation for billing adjacent counties is detailed in a memo in this month's packet.
- **Proposed Changes to Table of Organization:** Director proposes combining two part-time positions to create a full-time Children's Services Assistant II position in the Children's and Family Outreach Services Department. The employee in the new position will work at the service desk and participate in public programming. Details are in the Director's memo.

Motion to approve the Consent Agenda as presented

Motion: Perlman; **Second:** Lautenschlager; **Vote:** Unanimous.

New Business:

- **Staff Guest:** Nancy Bell, Information Services Librarian introduced herself and discussed her duties.
- **Trust Fund Expenditures – Round Three:** Being proposed for trust fund support in Round Three is \$900 from the Library Programming Support Fund to fund prizes to the winners of the 2021 Lakefly Writing Contest and \$1800 from the John Nichols Scholarship Fund.

Motion: to accept the Trust Fund Expenditures – Round Three as presented

Motion: Perlman; **Second:** Bracken; **Vote:** Unanimous.

- **Meeting Format – May 27, 2021 Regular Library Board Meeting:** The City Manager has relayed that it is the will of the Oshkosh Common Council that city boards and commissions determine whether they wish to meet in person or virtually for all meetings after May 15, 2021.

Motion: to meet in person for the May 27, 2021 Oshkosh Public Library Board Meeting

Motion: Rucker; **Second:** Mugerauer; **Vote:** Unanimous.

- **2021 Strategic Plan Summary – Proposed Values Revision:** The two-page plan summary included in this month's board packet will be used frequently to convey essential information about the Library's plan. The section labeled "Values" was formerly labeled "Guiding Principles."

Motion: to accept the proposed values revision as part of the 2021 Strategic Plan Summary.

Motion: Perlman; **Second:** Lautenschlager; **Vote:** Unanimous.

Library Director's Report

- American Rescue Plan Act (ARPA) funding to libraries in Wisconsin
- Trust Funds Transfer status
- 2021 Winnebago County funding to support Hoopla electronic resources

Trustee Reports and Comments

Christine Melms-Simon mentioned she attended the City of Oshkosh's Committee and Boards Meeting. Several people gave shout outs to the library for their great services during the COVID-19 crisis.

Adjournment

Motion to Adjourn the meeting at 4:59 PM

Motion: Mugerauer; **Second:** Perlman; **Vote:** Unanimous

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary
Tracie Schlaak – Recorder